



FORM-L
UTILISATION CERTIFICATE

COUNCIL OF SCIENTIFIC AND INDUSTRIAL RESEARCH
Human Resource Development Group
CSIR Complex, Library Avenue, Pusa, New Delhi – 110012

CSIR-HRDG Scheme No. _____

S.No.	Particulars	Letter No. /Bank Transaction ID Nos. & Date	Amount
1	Grants received from CSIR during the year		
2	Unspent balance of previous year		
3	Interest earned/accrued on CSIR grant		
Total			

1. Certified that out of Rs. _____ (Rupees _____) of grant-in-aid released by Extramural Research (EMR) Division of HRDG (CSIR) vide letter No./Bank Transaction ID Nos. _____ dated _____ as given in the margin during the year _____ and Rs. _____ earned/accrued as interest from bank on grants released by CSIR and Rs. _____ on account of unspent balance of the previous year, a sum of Rs. _____ has been utilized for the purpose for which it was sanctioned and that the balance of Rs. _____ remaining unutilized at the end of the year has been surrendered to EMR, HRDG (CSIR) (vide letter No. _____, DD/Cheque No. _____ dated _____)/ will be adjusted towards the grant-in-aid payable during the next year.

2. Certified that I have satisfied myself that the conditions on which the grants-in-aid was sanctioned have been duly fulfilled/are being fulfilled and that I have exercised the following checks to see that the money was actually utilized for the purpose for which it was sanctioned. The detail expenditure incurred during the year is shown in the enclosed "Statement of Accounts (Receipt & Payment)".


(Kinds of checks exercised)

1. Vouchers and Statement of Accounts
2. Grant-in-Aid
3. Expenditure Register

4. Bank statements for accrual interest
- 5.
- 6.



Signature of Authorised Officer
with Date& Seal



Countersigned by Registrar/Dean/Director
Of the institute with Date & Seal

The Utilization certificate and statement should be signed by Head of the Finance & Accounts and countersigned by Registrar/Dean/Director of the University/Institute.