



COUNCIL OF SCIENTIFIC AND INDUSTRIAL RESEARCH  
HUMAN RESOURCE DEVELOPMENT GROUP  
CSIR COMPLEX, OPP INSTITUTE OF HOTEL MANAGEMENT  
LIBRARY AVENUE, PUSA, NEW DELHI- 110012, INDIA  
Email: tgsm[at]csirhrdg[dot]res[dot]in  
Phone:011-25841037

Partial Financial Assistance (PFA) Scheme for Indian regular employees  
(Non-CSIR) for participation in International scientific events abroad

Grant-in-Aid bill (To be filled by the applicant and submitted in duplicate)

Date\_\_\_\_\_

To, Head, HRD Group, CSIR Complex, Pusa, New Delhi-110012  
Reference CSIR Sanction No: PFA/\_\_\_\_/\_\_\_-HRD

- Name of the candidate: \_\_\_\_\_
- Complete Address of the candidate: \_\_\_\_\_ (with City\_\_\_\_\_ State \_\_\_\_\_ Pin \_\_\_\_\_)  
Contact (with STD code) \_\_\_\_/\_\_\_\_ Mob \_\_\_\_\_ E-mail ID \_\_\_\_\_
- Name of Conference/Symposium etc: \_\_\_\_\_
- Venue of Conference/Symposium: \_\_\_\_\_
- Period of the Symposium/Seminar/Conference/Workshop etc:

From			To		
Date	Month	Year	Date	Month	Year
		20__			20__

- Grant Sanctioned: **50% Air Fare (maximum of Rs 30,000/-) OR Amount Rs\_\_\_\_\_**
- Details of financial support (**in Indian Rupees**):

Name of the Organization	Air Fare Sanctioned (in Indian Rupees):	Air Fare Expenditure (in Indian Rupees):
CSIR		
DST		
ICMR		
Host Org.		
Parent Org.		
Others if any		

NOTE : If air fare is also claimed from agency/ organization other than CSIR, pl attach their sanction letter and certificate from said agency confirming submission of original boarding pass to them, any.

8. Mode of Travel:

(i) Whether ticket booked by Govt. approved agent: (Pl tick mark  $\checkmark$ ) **Yes/ No**

9. Pl tick mark ( $\checkmark$ ) the name of the authority to whom the NEFT payment is to be made:

S.No.	Authority	Mark $\checkmark$
i.	Director	
ii.	Registrar	
iii.	Dean	
iv.	Finance Officer	
v.	Medical Superintendent	
vi.	Principal	
vii.	Any Other Authority designated by your Organization/Institute (Kindly specify _____)	

**Note : Grant will be released in the account of Institution /Organization only**

Certified that the amount claimed in this bill was utilized for the purpose for which it has been sanctioned, I attended the above conference / Symposium / workshop etc and all the particulars furnished above are correct.

\_\_\_\_\_  
**Signature of the applicant**

\_\_\_\_\_  
**Signature of the Director/ Registrar/ Dean/  
Principal / Head of the Institution with Seal and date**

Sanction No: PFA/\_\_\_\_\_/\_\_\_\_--HRD

**TO BE FILLED BY CSIR-EMR**

Budget Head: P-81(115)

Passed for Rs:\_\_\_\_\_ (Rupees \_\_\_\_\_)

Name of the authority to whom the NEFT payment is to be made: Director/Registrar/ Dean / Medical Superintendent/ Principal/Finance Officer / \_\_\_\_\_ as per NEFT format enclosed.

**Deputy / Under Secretary/DDO**

**TO BE FILLED BY CSIR-Audit ( EMR III )**

MBR No.\_\_\_\_\_ Dated:\_\_\_\_\_

Pay Rs.\_\_\_\_\_ (Rupees: \_\_\_\_\_)

**Dealing Assistant**

**SO (F&A) / F&AO / Dy FA**

Rs \_\_\_\_\_ paid vide Cheque No \_\_\_\_\_ Dated \_\_\_\_\_ through NEFT / RTGS