

New Fellowship Management System (an End-to-End Solution for CSIR Fellowships)

The Human Resource Development Group (HRDG) of the Council of Scientific & Industrial Research (CSIR) is in the process of automation of its functions and introducing a web based application "New Fellowship Management System". The system is under the process of implementation which comprise of following modules:

- Institutional Registration Module
- Fellowship bill generation module
- Online Attendance Certification Module (OAM)
- Online Students Module (OSM) (includes for existing research fellows & institute registration for NewFMS an "End-to-End Solution" for our fellowship)

The operations of EMR (CSIR) functions will undergo transitions in terms of fellowship management processes with minimum manual interventions during fellowship tenure of a CSIR research scholar. The new system is expected to facilitate the Research Scholars through host institute to carry out transactions in online mode viz. joining in the Institutes, applying for upgradation, extension and continuation, submitting the leave application, resignation letter, transfer requests etc. In addition they can apply online various requests such as Change of Institute, change of supervisor, change of research title etc.

The Online Attendance Certification Module (OAM) of the New Fellow Management System (NewFMS) is proposed to run in all institutes and there are the pre-requisites to be completed by participating Institutes for disbursement of monthly stipend bills. In this direction standard operating procedures (SOP)/User Manuals and SOP for registration of existing research fellows are available on <https://newfms.ncl.res.in>.

All institutes hosting CSIR research fellows have to be onboard the new portal <https://newfms.ncl.res.in> and for this institute registration, registration of checker/Nodal Officer & Maker is a needed. Institutes are therefore requested to fill the following profroma to get the initial Login ID and Password from the CSIR-Human Resource Development Group to be onboard on online portal of CSIR.

Name of the Head of the Institute/University/College	
Name of the institute	
Institute_address-Line1	
Institute_address-Line2	
Institute_City	
Institute_District	
Institute_State	
Institute_PIN Code	
Official Email Address (for sending the initial login credentials by CSIR-HRDG)	
Institute_Phone No. (with STD Code)	
Mobile Number of Head of the Institute	