



वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद् (कॉम्प्लैक्स)  
**Council of Scientific & Industrial Research (Complex)**  
इंस्टीट्यूट ऑफ मैनेजमेंट के सामने लाइब्रेरी एवेन्यू पूसा  
(opp. Hotel Management, Library Avenue, Pusa )  
मानव संसाधन विकास समूह

**Human Resource Development Group**

नई दिल्ली -110012

क्रय विभाग/Purchase Section

Dated : 21/05/2018

**NOTICE INVITING TENDER FOR DISPOSAL OF SCRAP MATERIAL**


The Head HRDG CSIR Complex has invites sealed Tender for Scrape Material from interested parties for disposal of the following Obsolete, Unserviceable & Scrap Material on **AS IS WHERE IS BASIS** material in closed/sealed covers with wax/cello tape/ company seal from the e-waste venders/local registered vender for the disposal of the lots item(s):

Sl. No.	TENDER NO.	BRIEF DETAILS OF ITEM(S)	QTY	EMD (In `)
1	CSIR/Cx/Pur/Disposal-Off//2018	As per Lots	One No. Lots (Lums-sum)	EMD equivalent to 10% of the quoted price by the bidder/vendor

The material can be seen at CSIR Complex, near main gate on all working days (Monday to Friday) from **28/05/2018 to 31/05/2018 between 2:00 PM to 4:30 PM** by the interested parties.

Last date for submission of bids is **07/06/2018 upto at 3:00 PM (IST)** which will be opened on **07/05/2018 at 3:00 PM** in the presence of bidders who wish to be present at the time of tender opening. Head HRDG CSIR Complex, reserves the right to withdraw any items or lot and to reject any tender fully or partially without assigning any reason.

Dated: 21/05/2018

  
Stores & Purchase Officer  
Council of Scientific & Industrial Research  
सो. एन. आई. आर. कॉम्प्लेक्स, पूसा, नई दिल्ली-110012  
CSIR Complex, Pusa, New Delhi-110012

0/C

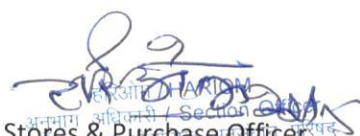
## **TERMS & CONDITIONS**

1. The Tender should be submitted in the sealed covers. Open tender will be rejected.
2. The materials offered for disposal is on **AS IS WHERE IS BASIS** Ex go down in unpacked condition. Taxes & Duties that may be levied by the Govt. will be extra as applicable.
3. **Receiving and Opening of bids:-**
  - 3.1 Last date and time of submission of quotation: upto 07<sup>th</sup> June 2018 at 3:00PM
  - 3.2 Date and Time of opening of Bid: at 3:00 PM on 07<sup>th</sup> June 2018.
  - 3.3 The Tender received after submission date and time shall not be considered at all.
4. The purchaser may inspect the materials on any working day from **28/05/2018 to 31/05/2018 between 2:00 PM to 4:30 PM** by taking prior appointment to satisfy themselves about the quality and condition of the material offered. No complaints what so ever will be entertained after the tenders are submitted or before or after the materials are lifted No request for samples or inspection after submission of the tender will be accepted.
5. **The Tenders addressed to the Section Officer (S&P)/SPO, Purchase Section, CSIR Complex, PUSA, New Delhi -12** subscribed with Tender No. Last Date & Time of Receipt, Date & Time for Opening the Tenders & **Disposal of unserviceable stores**", must be submitted in one sealed envelope separately against the lot as per the enclosed bid Performa either on your letter head or on our Performa along with your covering letter before the last date & time for submission of Tenders mentioned at Serial No. 3.
6. In case for submission of bid personally the bid should be dropped in **TENDER BOX**. Before closing date & time as per serial No. 3.1, which is available at Purchase Section CSIR Complex,. In case, the parties are interested to submit their quotation by Registered Post/Courier then the same should reach CSIR Complex, PUSA New Delhi before the closing date and time. CSIR complex will not be responsible for receiving the late quotations due to postal delay or any other reason. The same will be returned in original un-opened condition to the Party.
7. Tenderer should clearly quote their rates Per Lot as asked for both in figures and in words exclusive of any taxes and duties. Any overwriting in rates or any change and /or alteration without attestation is liable to culminate in the outright rejection of the tender.
8. Tenders should be valid for a period of **30 (thirty) days** from the date of opening of the tenders.
9. **EMD equivalent to 10% of the quoted price by the bidder/vendor , bids in the shape of Banker's Cheque or DD drawn in favour of Under Secretary, CSIR Complex Pusa, New Delhi - 110012**, the amount quoted is to accompany the bids in the shape of bankers Cheque / Demand Draft

/ Cash receipt showing deposit of cash with the Head, HRDG, CSIR Cx New Delhi-12 Tenders not accompanied by EMD will be rejected. No interest will accrue on the EMD so deposited.

10. The balance money less the EMD already deposited should be paid **within 05 days** from the date of issue of award letter by cash or **DD/BC**. The cash receipt will be presented to the SPO/SO(S&P) (Stores) for delivery of the goods within a week from the date of issue of award letter. In case the store is not lifted within the time specified ground rent as decided by the committee per lot per day will be charged from the purchaser for a further period of 07 days. The materials not so removed will be treated as abandoned lots and the EMD and other sums paid for the lot will be forfeited without any reference to the purchaser. For such abandoned lots, the office reserves the right to re-sell.
11. The Earnest Money Deposit of un-successful bidders will be refunded within fifteen days from the date of award of lot without any interest against request duly pre-receipted affixed with revenue stamp.
12. The Bidders whose offer is accepted by the CSIR Cx should deposit the requisite amount to CSIR CX in the form of Demand Draft within two days from the date of Award Letter. The materials will be allowed to be lifted between **10:00 AM to 4:00 PM** on any working days (Except Saturday & Sunday & National Holidays) with prior intimation to Section Officer (S&P)/SPO CSIR Cx. No picking, Choosing or sorting will be allowed in the premises for the disposal lots.
13. The facility for weighting if available will be provided at the site of the materials. But the labour, transport and other arrangements will have to be made by the purchaser at their risk, cost and responsibility. In case weighting facility is not available, the purchaser shall have to make its own arrangement and weighting is to be made in the presence of our representative.
14. The persons authorized by the purchaser will be allowed to take delivery.
15. The CSIR Complex reserves the right of withdrawing from the sale of any material or lots at any stage without assigning any reasons therefore.
16. The address given in the tender shall be deemed to be the Purchaser's address and correspondence sent on that address shall be considered to have been delivered to the purchaser. No claim will be entertained for the reason of forfeiture of the sum deposited in case the correspondence is returned back undelivered.
17. Tenders so received will be opened in the presence of the bidders, if any at **15:00 HRs IST on 07/06/2018**.

Encl: as above

  
 Stores & Purchase Officer  
 Council of Scientific & Industrial Research  
 री. एन. आर्. आर. कॉम्प्लेक्स, पुसा, नई दिल्ली-110012  
 CSIR Complex, Pusa, New Delhi-110012



## Annexure – “B”

Ref. No. \_\_\_\_\_

Date \_\_\_\_\_

Name &amp; Address of the Bidder

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

CSIR/Cx/Pur/ Disposal-off/2018

Dated 21/05/2018

I am/we are willing to purchase of under mentioned lot of unserviceable –store on **“AS IS WHERE IS & What is Basis”** in response to CSIR Tender of mentioned above and hereby submit out offer as under:-

**PROFORMA FOR QUOTING THE BID**

Sl.No	Name of the items	Qty	Details of Earnest Money Deposit			Quoted price	
			DD No.	Date	Amount	In Figure	In words
1	Deep Freezer –Blue	01					
2	Patato Peeler	01					
3	Grinder Machine	01					
4	Geyser	04					
5	Tea/Coffee machine	01					
6	Chair	20					
7	Chair Wooden	40					
8	Fax Machine	01					
9	Dust Bin Steel	04					
10	Stabilizer	06					
11	Heat Blower	14					
12	Table Lamp	10					
13	Telephone Instrument	08					
14	Television	01					
15	Television	01					
16	Microwave Oven	01					

1. I/We have inspected the condition of unserviceable items of stores in the list before making the above offer.
2. I /We agree to the forfeiture of the earnest money, if I/We fail to comply with all or any of the items and conditions in whole or in part laid down in the tender documents which would constitute and have the force of contract between us and CSIR Cx, New Delhi.
3. I/We have very carefully read the items & conditions of the offer, particularly regarding earnest money and agree to abide by these in letter and spirit. The decision of the Council on any dispute arising out of the offer shall be binding on me/us.

***“I have carefully read and accept all the terms and conditions given in this tender document”.***

Signature: \_\_\_\_\_  
 (Name : \_\_\_\_\_)