

Council of Scientific & Industrial Research
(Human Resource Development Group)
CSIR Complex, Pusa, New Delhi – 110 012

No. 4(46-01)/2014/E-III (Cx.)

Dated:-14/11/2014

C I R C U L A R

Contractual Manpower engagement in CSIR Complex is being reviewed in pursuance of instructions received from CSIR Hqrs. Because of budgetary constraints there is immediate requirement of reduction in the number of contractual workers engaged in this office. Therefore, Manpower Review Committee constituted for the purpose by the Head/HRDG in its meeting held on 14-10-2014 has desired that all the Sectional/Divisional heads may send their requirement for engagement of contractual manpower in the enclosed proforma with justification vis-a-vis permanent staff available in the section/division and activities of the Section/Division to Section Officer, E-III (Cx.).

The manpower requirement would be scrutinised & reviewed by the Manpower Review Committee on the basis of inputs received from concerned Sections/Divisions. The future engagement of Contractual Manpower will be subject to the approval of Competent Authority, CSIR on the basis of recommendations of the committee.

Therefore while sending proposals, sectional/divisional heads may ensure that the requirements are properly justified. It may also be ensured that payment to Contractual Manpower is proposed to be met as far as possible from relevant Budget Head of concerned Section/Division. The proforma may be downloaded from CSIR HRDG website and information should essentially be given in typed form on or before 19/11/2014 positively.



(Veena Jain)
Deputy Secretary (Cx.)

14/11/2014

To,

All Sectional/Divisional Heads of CSIR (Cx.)