

**COUNCIL OF SCIENTIFIC AND INDUSTRIAL RESEARCH  
NEW DELHI**

**TENDER NOTICE (N I T)**

1. **Item rate sealed tenders** are invited for “**Renovation of R.No. 108-109 at First Floor, CSIR HQ, Rafi Marg, New Delhi**”. **Estimated cost** of the work is **Rs 8.50 Lakh (Rupees Eight lakh fifty thousand only)** based on **DSR 2016 for Civil and Electrical scheduled items and on prevailing Market Rates for non-scheduled items. The Earnest Money** amounting to **Rs 17000.00 (Rupees Seventeen Thousand Only)** as demand draft or pay order of a schedule bank and drawn in favour of **CSIR Complex, New Delhi** should accompany the tender. The time for completion of the work is **one month**.
2. Contractors working with **CPWD, MES, DMRC, Railway, State PWD’s, Semi-Government Organization** and / or from those who have worked for **CSIR or its laboratories** and successfully carried out **minimum one/ two/ three similar works of Rs 6.80 lakh / Rs 5.10 lakh / Rs 3.40 lakh** respectively or above during last 7 years ending on the last day of the month previous to the one in which the tenders are invited, need apply with proof of fulfilling the above conditions along with **self-attested copies of GST Registration Certificate, Pan Card and Work Completion Certificates**.
3. Tenders would be issued from **23.10.2017 to 31.10.2017** from the office of the **Chief Engineer, Engineering Services Division, CSIR Complex, Library Avenue, Pusa, New Delhi – 110012** during office hours on payment of **Rs. 500/-** in the form of **demand draft in favour of CSIR Complex New Delhi (Non-refundable)** after getting their credentials checked from the office of **Executive Engineer, CSIR HQ, 2 Rafi Marg, New Delhi 110001**. **Tender Documents will be received back in sealed envelope (superscribing the name of the work and address of Contractor) upto 3:00 P.M. on 02.11.2017 and will be opened at 3:30 P.M. on the same day.**
4. Tender documents can be seen at our website **[www.tenderhome.com](http://www.tenderhome.com)** and **[www.csirhrdq.res.in](http://www.csirhrdq.res.in)**.

**Chief Engineer**

**NAME OF WORK: Renovation of R.No. 108-109 at First Floor, CSIR HQ, Rafi Marg, New Delhi**

**C O N T E N T S**

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**NOTE:**

Tenderer should confirm that they have received all the above papers. All the documents issued are to be returned duly signed by the tenderer while submitting his offer.

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**TENDER ISSUED TO :**

**M/s** \_\_\_\_\_ **TELEPHONE NO :** \_\_\_\_\_ **(IF ANY )**

**SIGNATURE OF THE OFFICER ISSUING TENDER**

## COUNCIL OF SCIENTIFIC AND INDUSTRIAL RESEARCH

### \*\*\*\*\*NOTICE INVITING TENDERS\*\*\*\*\*

1. **Item rate sealed tenders** are hereby invited for the work of “**Renovation of R.No. 108-109 at First Floor, CSIR HQ, Rafi Marg, New Delhi**” from **Contractors** working with **CPWD, Railways, MES, DMRC, Post & Telegraph Department State PWD'S, Semi-Govt. Organizations** and/or from those who have worked for **CSIR or its Laboratories / Institutes** and have successfully carried out **minimum one/ two/ three similar works of Rs 6.80 lakh / Rs 5.10 lakh / Rs 3.40 lakh** respectively or above during the last 7 years ending on the last day of the month previous to the one in which the tenders are invited, need apply with proof of fulfilling the above conditions along with **self-attested copies of GST Registration Certificate, Pan Card and Work Completion Certificates**.
2. The estimated Cost of **Rs 8.50 Lakh (Rupees Eight lakh fifty thousand only)** is based on **DSR 2016 for Civil & Electrical scheduled items and on prevailing Market Rates for non-scheduled items**.
3. Time for carrying out the work will be **one month** and the date of commencement shall be reckoned from the **tenth day of issue of award letter/ intimation letter** for the work.
4. Complete Contract documents to be complied with by the tenderer whose tender may be accepted can be seen at the office of the **Chief Engineer, Engg. Services Division, CSIR Complex, Library Avenue, PUSA, New Delhi - 110012**.
5. Tenders should be on the specified form (Non-transferable) which may be obtained from the Office of the **Chief Engineer, Engg. Services Division, CSIR Complex, Library Avenue, Pusa, New Delhi-110012** during office hours on payment of **Rs. 500/- (Rs. Five Hundred only)** as demand draft of a schedule bank drawn in favour of **CSIR COMPLEX, New Delhi (Non-refundable) after getting their credentials checked from the office of Executive Engineer, CSIR HQ, 2 Rafi Marg, New Delhi 110001**. Sale of tenders shall be from **23.10.2017 to 31.10.2017** during office hours.
6. Tenders should be submitted with the documents as per NIT in sealed covers super scribed with the name of the work, date and time of opening written on the envelope. They will be received upto **3.00 P.M. on 02.11.2017** and will be opened at **3.30 PM** on the same day in the office of the **Chief Engineer, Engg. Services Division, CSIR Complex, Library Avenue, Pusa, New Delhi-110 012**. Tender should be dropped in the tender box before the closing date and time indicated. In case these are sent by post these should be sent by **Regd. post/Speed post** addressed to the **Chief Engineer, Engg, Services Division, CSIR Complex, Library Avenue, PUSA, New Delhi - 110012**. Tenderers are to ensure that they post the tender well in advance so as to reach before the closing time and date indicated.
7. The Earnest Money amounting to **Rs 17000.00 (Rs. Seventeen Thousand only)** as demand draft or pay order of a schedule bank and drawn in favour of **CSIR Complex, New Delhi** should accompany alongwith the tender. Tenders received without earnest money will be invalid.
8. Earnest money will be fully forfeited if the contractor fails to commence the work as per letter of award. If any tenderer withdraws this tender within the validity period or makes any modification in terms and conditions of the tender which are not acceptable to the department, then CSIR shall without prejudice to any right or remedy, be a liberty to forfeit 50% (Fifty percent) of the Earnest Money absolutely.
9. The Employer does not bind himself to accept the lowest or any tender and reserves to himself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rates quoted.

10. Canvassing in connection with the tenders is prohibited and the tenders submitted by the contractor who resort to canvassing are liable for rejection.
11. The tenderer shall not be permitted to tender for works in the concerned unit of CSIR in which a relative is posted in the grade between Controller of Administration and Junior Engineer.(both inclusive) He shall also intimate the names of persons who are working with him in any capacity or subsequently employed by him and who are relatives as mentioned above.

**NOTE:**

A person shall be deemed to be a relative of another if, and only if, (a) they are members of a Hindu undivided family; or (b) they are husband and wife; or (c) the one is related to the other in the following manner: Father, Mother ( including step mother), Son (including step son), Son's wife, Daughter (including step daughter), Father's father, Son's son, Son's son's wife, Son's daughter, Son's daughter's husband, Daughter's husband, Daughter's son, Daughter's son's wife, Daughter's daughter, Daughter's daughter's husband, Brother ( including step brother), Brother's wife, Sister (including step sister), Sister's husband.

12. Tender submitted shall remain valid for 90 days from the date of opening for the purpose of acceptance and award of work, validity beyond 90 days from the date of opening shall be by mutual consent.
13. The tenderer shall quote rates both in figures and words. He shall also workout the amount for each item of work and write in both figures and words. On check if there are differences between the rates quoted by the tenderer in words and in figures or in the amount worked out by him, the following procedure shall be followed:
  - i) When there is a difference between the rates in figures and in words, the rates, which correspond to the amounts worked out by the tenderer, shall be taken as correct.
  - ii) When the amount of an item is not worked out by the tenderer or it does not correspond with the rate written either in figures or in words, the rate quoted by the tenderer in words shall be taken as correct.
  - iii) When the rate quoted by the tenderer in figures and in words tallies but the amount is not worked out correctly the rate quoted by the tenderer shall be taken as correct and not the amount.
14. The tenderer should see drawings and in case of doubt obtain required particulars, which may in any way influence his tender from the Engineer as no claim whatsoever will be entertained for any alleged ignorance thereof.
15. Before tendering, the tenderer shall inspect the site to fully acquaint himself about the condition in regard to accessibility of site, nature and extent of ground, working condition of site and locality including stacking of materials, installations of tools and plants (T&P) etc., conditions affecting accommodations and movement of labour etc. required for the satisfactory execution of the work contract. No claim whatsoever on such account shall be entertained by the **Employer** in any circumstances.
16. The **Employer** does not bind himself to accept the lowest or any tender and reserves to himself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rates quoted.
17. Except writing rates and amount, the tenderer should not write any conditions or make any changes, additions, alterations and modifications in the printed form of tenders. Tenderers who are desirous to offer rebate the same should be brought out separately in the covering letter and submitted alongwith the tender.

18. Some of the provisions of General Conditions of Contract are given below. Interpretation however shall be as given in the General Conditions of Contract.
- a). **DEFECTS LIABILITY PERIOD** | One year from the date of completion as certified by the **Employer**.
  - b). **MINIMUM VALUE OF WORK FOR THE INTERMEDIATE CERTIFICATE** – Rs. Two Lakh only. Intermediate certificate for a lesser amount can be admitted for payment at the discretion of the Engineer.
  - c). **SECURITY DEPOSIT** A sum @ 10% of the gross amount of the bill shall be deducted from each running bill of the contractor till the sum along with the sum already deposited as earnest money, will amount to security deposit of 5% of the tendered value of the work. In addition, the contractor shall be required to deposit an amount equal to 5% of the tendered value of the contract as Performance Security within the period prescribed for commencement of work in the letter of award issued to him
  - d). **COMPENSATION** Contractor shall pay as compensation an amount equal to one percent or such smaller amount as the **Employer** (whose decision in writing shall be final) may decide on the cost of the whole work as shown in the agreement for every week that the work remains uncommenced or unfinished or due quantity of work remains incomplete after the proper dates. Compensation to be paid shall not exceed ten percent of the estimated cost of the work as shown in the agreement.
19. Clause 28 of the Condition of Contract for works i.e. **“ESCLATION”** will not be applicable in this contract.
20. Tenderers should submit the proof of PAN Card and their registration with the GST Department while tendering for works in N.C.T. of Delhi as per GST Act. Deduction of GST will be made from their running / final bill on all works as applicable within N.C.T. of Delhi.
21. As the site of the work is in restricted area, hence, there will be curb on traffic movements in specified hours. Nothing extra shall be paid on this account.
22. The rates quoted by the Contractor for the items of work should include all taxes including GST. No claim about taxes will be considered after submission of Tender.
23. Contractor should quote rates of all the items and should not leave the rate blank/ unquoted. The tenders in which rate of the items are not quoted are liable to be rejected.
24. As the work is to be taken up in the running office, the Contractor should plan the execution of work in such a way that the working of the office is not disturbed i.e. work to be executed in late hours and Saturdays, Sundays and holidays round the clock. Nothing extra shall be paid on this account.
25. For emergency works the contractor shall deploy manpower alongwith the material as required on the very same day of the information and for other works he shall deploy manpower within 24 hours of the information conveyed to him.
26. The Contractor shall not overlook the quality of the work and is abide to follow the specifications and make of the items so as to maintain the quality of the work.

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**NAME OF WORK: Renovation of R.No. 108-109 at First Floor, CSIR HQ, Rafi Marg, New Delhi**

**ABSTRACT OF COST**

TYPE OF WORK

TOTAL COST

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Total brought forward from summary page -

Total \_\_\_\_\_

(Amount in words Rs. \_\_\_\_\_ only).

***SIGNATURE OF THE TENDERER***

**COUNCIL OF SCIENTIFIC & INDUSTRIAL RESEARCH**

**NAME OF WORK: Renovation of R.No. 108-109 at First Floor, CSIR HQ, Rafi Marg, New Delhi**

**SUMMARY SHEET**

Total Civil Works SH-I ( B/F from Page - )      Rs \_\_\_\_\_

\_\_\_\_\_

Total Electrical Works SH-II ( B/F from Page - )      Rs \_\_\_\_\_

\_\_\_\_\_

Total Electrical Buy Back SH-III ( B/F from Page - )      Rs \_\_\_\_\_

\_\_\_\_\_

Total (SH-I + SH-II – SH-III)      Rs \_\_\_\_\_

\_\_\_\_\_

( Carried over to page – )

**Signature of the Tenderer**