

## ANNEXURE-I

To facilitate day to day working of the research schemes funded by CSIR the following powers may be exercised by the ES.

1. Sanctioning of leave to the research fellow/associate working in the scheme in accordance with the provision under clause 3.14.
2. Approving of tour to be undertaken by self or by the research fellow/associate working in his scheme for (i) attending of seminars/symposia/conferences within the country provided the ES himself or the fellow/associate, is presenting a research paper which has been accepted (either ES or the fellow and not both, will attend the same seminar/symposium etc.), (ii) taking up of field work/travel connected with the research work of the project, (iii) computation work, and (iv) consultation of rare reference books/volumes in the nearest university/research institution library in connection with the research work.
3. Utilisation of contingency grant:

The contingent grant may be utilised for the following purposes:

- (i). Acquisition of books and documents of relevance to the research topic in case these are not available in the library of the university/college/institution;
- (ii). Chemicals/consumables items required for the research work;
- (iii). Reprints/off-prints of research papers published as an outcome of research;\
- (iv). Computation charges;
- (v). Stationery and postal charges;
- (vi). Charges for analysis work got done through RSIC, etc;
- (vii). Typing of research papers;
- (viii). Expenses in connection with the preparation of final technical report (FTR) for the entire period;
- (ix). Payment of salary/allowance of part-time laboratory attendant/technical/ project assistant etc. utilised under the scheme;
- (x). To meet TA/DA expenses regarding tours undertaken by the ES or the research fellow/associate for the purpose mentioned above. TA/DA of the ES will be payable as per his entitlement under the rules of the concerned university/institution. The research fellow/associate will be entitled to TA/DA as permissible in case of Government officer drawing basic pay Rs. 12,000/- p.m. However, DA will be limited to 50 days in a year to research fellow/associate, and debited against the contingency grant provided.
- (xi). Payment of Telephone bill (for local calls-Non STD/ISD) installed at residence of ES, for official use. CSIR shall not pay for any expenditure for acquiring a new connection/extra fittings etc.
- (xii). Wherever telephone (local calls i.e. Non-STD/ISD)/Broadband facilities are not provided at the place of work in the institution. The ES can incur telephone/Broadband charges upto a ceiling of Rs.600/- p.m. from their sanctioned contingency grant. However no additional funds shall be provided for this.

(xiii). Any other purposes specifically authorised by CSIR

☞ REMARKS

Contingent grant cannot be utilised for: (a) Foreign travel or other expenses for visits abroad and (b) Purchase of furniture items/office equipment:

The books purchased out of the contingent grant will become the property of the University/Institution library after purchase and may be issued to the Department/Scientist after accession till they are needed.