

**Council of Scientific and Industrial Research
Human Resource Development Group**

Joint CSIR- UGC JRF-NET EXAM held on 17th December, 2017

Important instructions to be followed for sending representation/observation

- ⇒ Email address for sending representation: netexam.obs@csirhrdg.res.in
- ⇒ Candidate is allowed to send representation, if any, in prescribed Format (Word/PDF/Image) as attachment with email.
- ⇒ Candidate must mention Subject Name, Booklet Code (A/B/C) and Question No. in **subject line** of the email. (**Booklet Number is not required**)
For Example: Life Science, C, 52
- ⇒ Candidate must send only one email for one question. Separate email should be sent for different question.
- ⇒ The representation/observation must be supported with only relevant portion of books/findings to be attached along with the email. Candidate should refrain from sending frivolous emails.
- ⇒ Representation received in any other Format other than prescribed will be summarily rejected. The prescribed format shall be available on website from 16/01/2018 to 22/01/2018 (till 5 PM).
- ⇒ Candidate must mention his/her details in legible manner on format correctly.
- ⇒ Candidate should avoid sending multiple emails on same question.
- ⇒ Representation/observation received by any other mode except by email shall not be entertained.
- ⇒ Any email other than representation/observation received on netexam.obs@csirhrdg.res.in will not be entertained.
- ⇒ Representation/observation sent on any other email address other than the prescribed will not be entertained.
- ⇒ Answer keys shall be available on website from 16/01/2018 to 22/01/2018 (till 5 PM).
- ⇒ Telephonic queries shall not be entertained.
- ⇒ No email inquiring for status of representation shall be answered.
- ⇒ Merely sending the representation shall not constitute right to candidate for award of marks.
- ⇒ **Last date for sending representation/observation is 22/01/2018 (till 5 PM).**